Dec. 01, 2017

BESA MEETING Minutes

For any questions you might have, we’re on Slack! Email Dustin Hadley to join (djhadley@ucdavis.edu) at https://besa2017-2018.slack.com/
- **Attendance:** 16
- **Budget update:** raised $200

**Recap:**
- Hiking Day
  - 5 people went
  - Good group activity because there is no cost
- Thanksgiving Volunteering
  - 11 people at the event
- IM
  - Frisbee is out
  - Soccer is in
  - Flag football won
  - Volleyball is undefeated!
    - **FINALS NEXT WEDNESDAY at 6pm (usually court #3)**

**Discussion:**
- Industry Tour led by Riley
  - Intuitive Surgical December 7th at 11 am in Sunnyvale
  - More information to be sent out soon
- Outreach division of roles is going to become formal with people working on education side (high school + undergrads) and others working with industry tours.
- **Budget (Marcus & Jun)**
  - New incentives need funds
  - Plan is to overbudget and underspend
  - Proposed new budget involves
    - Eliminated November Student Faculty Lunch
    - Allocated $70 for Faculty Coffee Hours ($350 a year)
      - Primarily coming from GSA funds, but BESA will need to cover some
  - GSA is having a meeting to discuss funding this year (?)
  - Also GSR’s are in the process of unionizing
- **BMEGG Video (Marcus)**
  - Sent Dave an email with information
  - Srinu, Liz, Dustin, Laney, Emily, and Marcus are currently on this committee (please contact one of them if you have interest in joining)
  - **Need to contact faculty and set a script by December 15**
  - Addie (Director) will be coming to our BESA meeting in January
  - Will be having additional meetings in the coming weeks
- **BMEGG Monthly Newsletter (Charlotte)**
- To include: coffee hour, nominations, seminars (orthopedics and biophotonics), January student presentations, grad tax video, news, cabin trip and 2 new publications.

- BMEGG Conference
  o Dr. Zara will send their itinerary soon.
  o Will need to set-up a committee in February

- Winter 2018 Meeting (Dustin)
  o Time and date has been chosen, but still able to change around.
  o Rooms assigned for 4202 Jan 9th and 3206 for Feb 13 and March 13 from 12:30-1:30pm (Should work out for including Riley and Amir with their lab meetings at 1:30pm)

- Cabin Research Conference (Marcus, Emily, & Chris)
  o Jan 19 - 21
  o Working on menu
    ▪ Send out dietary restrictions
  o Will be sending out information about:
    ▪ Ski/snowboarding passes
    ▪ Rides
  o Bring emergency contact information and insurance cards if planning on ski/boarding

- Invited Faculty Monthly Coffee Hour (Charlotte)
  o January 8th 11:30 – 12:30 pm in GBSF Lobby
  o Dr. Dave Hawkings and Dr. Alyssa Panitch for first meeting
    ▪ Grad Group Chair and Department Chair
  o Need coffee and refreshments
  o Should have talking points so things to not stagnate.

- Graduate Student Advisory Committee (Marcus)
  o Working toward getting Arc fees waived in the summer – TBD
  o Also have access to Berkley’s gym

- Student Faculty Lunches (Amy & Boram)
  o Planning out a quarter in advance to help faculty plan
  o Friday, January 12 from 12 - 1 pm
  o Wednesday, February 14 from 12 - 1 pm
  o Monday, March 12 from 12 - 1 pm

- Moving BESA website to UC Davis domain (Emily)
  o Moving from Wordpress to UC Davis domain
  o Will be more professional than the Wordpress that looks more like a blog
  o Please send pictures for us to use on the website
  o AA: link to page of all students in BMEGG

- Monthly student presentations
  o December presentation postponed
  o Need January Presenters: form will be in the newsletter
  o Committee Head: Paul
    ▪ Tima, Marcus, JP, Emily, & Liz

- BESA Undergrad Mentoring
  o 16 groups
- Officer Updates
  - Outreach
    - BMES grad school panel at their undergrad meeting (11/15)
    - BMES grad school mentoring, 16 mentors and mentees, matches made (11/21)
    - Thanksgiving morning volunteering successful, 10 volunteers (11/23)
    - Adopt A Family currently accepting donations due (12/5)
    - Industry visit to Roche in January. Roche is working with UC Davis Biomedical Engineering Internship & Career Center (Janice Morand) to set this up, and we will spread the word once details are established.
    - Sheldon High School visit (2/6) will include a short presentation & panel for 4 classes (2 in the morning and 2 in the afternoon), we plan to have morning and afternoon volunteer shifts to encourage volunteers from BESA
    - Design Challenge for community college students, we met with previous outreach chairs to discuss and collaborate, planning for all day event, tentative date (4/7)

- Recruitment (March 1st-2nd)
  - Send any suggestions to Haily Cunningham or Marcus ASAP.
  - Plans are being made now, so need to have everyone prepared to participate.

- Executive Committee
  - Recruitment (improve the image of BMEGG at conferences)
    - PI's have fliers
    - Business cards for applying to BMEGG
  - More social media accounts
    - Facebook
    - Twitter
    - Snapchat filter during recruitment (Charlotte)
  - More focus on BMEGG content on websites
  - 3 new faculty in BMEGG
  - Master's program without thesis
    - Encourage more BMEGG elective courses
    - Dean and Provost are pushing for this
    - Will be offered soon (?)