

WHO ARE MY ADVISORS?

Staff Advisors: Drew Cones, Undergraduate Academic Advisor
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Appointments: <https://appointments.ucdavis.edu/> (*remote*)

WHAT IS ACADEMIC ADVISING?

Academic advising partners with students to provide assistance on their academic journey. Advisors advocate for student success, retention and graduation through purposeful academic relationships. It is a collaborative process that will equip and challenge students to develop a personalized, practical and appropriate educational plan. A productive advising partnership will enable students to envision, foster and realize their goals at UC Davis and beyond.

WHAT IS EXPECTED OF ME?

- **Take ownership of your education** by attending class, regular advising appointments, instructor office hours; familiarizing yourself with your degree requirements etc.
- **Use online academic tools** such as: OASIS, My Degree, Canvas, Schedule Builder, Campus Email and My UC Davis Message Center.
- **Prepare for advising meetings ahead of time** by noting down questions, familiarizing yourself with academic requirements, drafting a 3-quarter Academic Plan.
- **Show initiative** by asking for help when you need it and making use of campus resources such as the Academic Assistance and Tutoring Centers, Office of Educational Opportunity and Enrichment Services, Student Health & Counseling Services, Residence Hall Advising Team, Student Disability Center and more (See page 2 for additional resources).
- **Explore, reflect on, and identify current educational, career and life goals.**

WHAT CAN YOU EXPECT FROM YOUR ADVISOR?

- **Listen carefully** to questions and concerns.
- Provide a **safe and inclusive space** for you.
- **Guide your exploration** of curriculum, graduation requirements, UC Davis policies and procedures, to assist you in making timely degree progress.
- **Encourage, guide and support** development of realistic goals and educational plans.
- **Provide information** and strategies for utilizing university resources and services.
- **Be accessible** during weekday advising hours remotely.
- **Maintain confidentiality** in compliance with the Family Educational Rights & Privacy Act (FERPA)

LEARNING OUTCOMES BY YEAR

| | Know | Required | Recommended |
|--------------------|--|---|--|
| First Year | <ul style="list-style-type: none"> How to navigate and use UC Davis websites (OASIS, My Degree, Schedule Builder, Canvas) Access campus resources (Tutoring, Success Coaching, ICC, SHCS, Financial Aid) Pass time registration Major requirements GE requirements Prerequisites | <ul style="list-style-type: none"> Annual advising meeting ELWR Submission of all AP or other test scores | <ul style="list-style-type: none"> Attend faculty/TA office hours Meet with a peer advisor Explore student organizations within and outside Engineering Form study groups Attend tutoring Enroll in a First Year Seminar |
| Second Year | <ul style="list-style-type: none"> University and College of Engineering policies Minor requirements, if pursuing Forms and petitions, as necessary | <ul style="list-style-type: none"> Annual advising meeting | <ul style="list-style-type: none"> Attend resumé workshop or visit Internship and Career Center (ICC) for resumé feedback Attend Career Fairs Join a student organization and/or professional student chapter Explore study abroad opportunities Explore research opportunities and visit Undergraduate Research Center (URC) |
| Third Year | <ul style="list-style-type: none"> Internship opportunities Graduate school opportunities and application deadlines | <ul style="list-style-type: none"> Annual advising meeting | <ul style="list-style-type: none"> Participate in an internship or co-op Participate in research Take ENG 98: Gearing up for Grad School seminar Obtain letters of recommendation for graduate school Attend graduate school workshops Network with faculty |
| Fourth Year | <ul style="list-style-type: none"> How to file for graduation and commencement | <ul style="list-style-type: none"> Annual advising meeting Present at Senior Design Showcase Complete Senior Exit Survey File Minor petition, if pursuing | <ul style="list-style-type: none"> Visit ICC; polish and update resumé Apply for jobs or graduate school |

RESOURCES

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|--|---|------------------------------------|---|
| OASIS | students.ucdavis.edu | Internship and Career Center | icc.ucdavis.edu |
| MyUCDavis | my.ucdavis.edu | Undergraduate Research Center | urc.ucdavis.edu |
| Schedule Builder | Schedule Builder | Financial Aid and Scholarships | OASIS homepage |
| My Degree | OASIS homepage | MyBill | OASIS homepage |
| Canvas | canvas.ucdavis.edu | LGBTQIA Resource Center | lgbtqia.ucdavis.edu |
| Academic Assistance & Tutoring Centers | tutoring.ucdavis.edu | University Registrar | registrar.ucdavis.edu |
| Office Ed. Opportunity/Enrichment Serv | opportunity.ucdavis.edu | Campus Life (housing, clubs, etc.) | ucdavis.edu/campus-life |
| Student Health and Counseling Services | shcs.ucdavis.edu | Study Abroad | ucdavis.edu/academics/study-abroad |